

CLIENT INTAKE FORM  
LAW OFFICES OF POMPER & DETTENHAIM

Mr. Ms. First \_\_\_\_\_ Middle \_\_\_\_ Last \_\_\_\_\_  
(circle one)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell: \_\_\_\_\_ other phone: \_\_\_\_\_

Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Drivers' License or other ID # \_\_\_\_\_

Language spoken: \_\_\_\_\_ Interpreter needed? \_\_\_\_\_

Can you: (please circle) read English Yes No write English Yes No

Union Member? Yes No Local #: \_\_\_\_\_ Business Agent \_\_\_\_\_

How did you hear about us? (circle one) friend doctor yellow pages other \_\_\_\_\_

If someone referred you, what is their name? \_\_\_\_\_

Why are you seeking assistance from a lawyer? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Employer, when the injury occurred: \_\_\_\_\_

Employer Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Date you started working there: \_\_\_\_\_

Are you still working for this same employer? Yes No

If no, what was the last date you worked for this employer? \_\_\_\_\_

If you are no longer working there, what is the reason? \_\_\_\_\_

\_\_\_\_\_  
Is it because of your injury? Yes No

Did your employer let you work for a while after your injury? \_\_\_\_\_

Was it your regular job, or a modified or alternate job? \_\_\_\_\_

Have you missed work because of the injury? Yes No If you missed work, what are the dates you missed work?

\_\_\_\_\_

Please list your previous jobs for the last 10 years: (write on the back of this page if needed)

Job Title:	Dates of Employment	Employer	Job Duties	Reason for leaving

What date did you notify your employer of your injury? \_\_\_\_\_

Who did you give notice to? \_\_\_\_\_

Was notification verbal or written? \_\_\_\_\_ Were you given a claim form? Yes No

What date was your claim form filled out? \_\_\_\_\_ Were you given a copy? Yes No

Were you laid off or fired *before* you made your claim? (circle one) Yes No I don't know

Were you laid off or fired *after* you made your claim? (circle one) Yes No I don't know

Has your claim been denied by the insurance company for the employer? Yes No I don't know

If yes, when was it denied? \_\_\_\_\_

INSURANCE COMPANY INFORMATION (for the Workers' Compensation Insurance Co.)			
Name of company: _____			
Address: _____			
City: _____	State _____	Zip _____	
Phone: _____	Fax: _____		
Claims/Adjustor name: _____			
Claim number(s): _____			

Are you, or were you, represented by an attorney? (circle one) Yes No

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Did you sign papers with that attorney? (circle one) Yes No I don't know

**DUTIES AND EARNINGS AT TIME OF INJURY:**

Job title at time of your injury: \_\_\_\_\_

Typical job duties: \_\_\_\_\_

Earnings: hourly \$ \_\_\_\_\_ hours per day/week/month? \_\_\_\_\_ overtime? \_\_\_\_\_ OT rate of pay \$ \_\_\_\_\_

Did you receive: tips, bonuses, commissions? \_\_\_\_\_

Did you receive allowance for travel expense? Housing? Laundry? Other? \_\_\_\_\_

Explain: \_\_\_\_\_

**DESCRIPTION OF INJURY:**

Date of injury(ies) \_\_\_\_\_ time of injury \_\_\_\_\_

Was there more than one date of injury? Yes No If yes, please see following page.

Did your injury occur on one date or over a period of time? \_\_\_\_\_

Describe in detail what occurred: \_\_\_\_\_

Body parts injured: \_\_\_\_\_

Was it at the same address as the employer, or on a location away from the employer's address? Describe: \_\_\_\_\_

Witnesses? Yes No Names: \_\_\_\_\_

SEE FOLLOWING PAGE IF MORE THAN ONE DATE OF INJURY:

If there was more than one date of injury, please list dates and the following information:

Date of Injury	Part(s) of Body injured	How did injury occur?	Name/address/phone number employer

Please use the back of this page if necessary.

**Issues related to 3<sup>rd</sup> party personal injury claims, 132(a), Serious and Willful, or other labor-related action:**

Do you believe your employer fired you or discriminated against you in any way because you pursued medical treatment for your work-related injury? Yes No Please explain: \_\_\_\_\_

Did your injury occur because of a motor vehicle accident? Yes No Please explain: \_\_\_\_\_

If so, do you have an attorney representing you with regard to the motor vehicle accident? Yes No

Name: \_\_\_\_\_ Phone \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Did you already receive a settlement? Yes No Amount \$ \_\_\_\_\_

Do you feel that your injury was caused by a dangerous condition at work? (for example: an unlit stairway, slippery floors, a hole in the ground or floor, exposed power lines) Yes No Please explain: \_\_\_\_\_

Were you exposed to chemicals, hazardous materials, other substances? Yes No Please explain:

Is there a hazardous nature to your job? For example, do you work with chemicals, or explosives, or do you work at great heights? Yes No Please explain:

Do you feel your injury was caused by a co-worker? Yes No Please explain:

Do you feel your injury was caused by someone other than your employer, or by a co-worker? If so, please describe how the other person was at fault:

At your workplace, were you sexually harassed, or discriminated against due to age, race, sex, religion, or sexual orientation? When? By whom? Please describe:

Was information posted at your job, and/or, were you given written notice explaining what to do in case of a work-related injury? Yes No Describe:

Was there an OSHA investigation related to your injury or your workplace? Yes No I don't know Describe:

### MEDICAL TREATMENT FOLLOWING THE INJURY

Have you seen any doctors for your injury? Yes No If yes, please list:

Name _____	Name _____
Address _____	Address _____
Phone: _____	Phone _____

Name _____	Name _____
Address _____	Address _____
Phone: _____	Phone _____

Have any diagnostic tests been performed: (X-rays, MRI, CT SCAN, EEG, EMG, nerve conduction, etc.)  
If yes, what was performed, and where? \_\_\_\_\_  
\_\_\_\_\_

Who paid for these tests? (circle one) Workers' Compensation Employer Personal health insurance  
Spouse's insurance Medicare I am being billed I don't know Other \_\_\_\_\_

Have you been hospitalized for this injury? If yes, where and when: \_\_\_\_\_  
\_\_\_\_\_

Have you had surgery for this injury? If yes, where and when: \_\_\_\_\_  
\_\_\_\_\_

Who paid for surgery? (circle one) Workers' Compensation Employer Personal health insurance  
Spouse's insurance Medicare I am being billed I don't know Other \_\_\_\_\_

Please list any doctors or hospital visits or other treatment not paid for by workers' compensation:  
\_\_\_\_\_  
\_\_\_\_\_

Are you a Kaiser member? Yes No

Have you had any industrial treatment in any Kaiser facility for this injury? Yes No

If yes, where? \_\_\_\_\_

Have you been released from medical care for this injury? Yes No

Have you been released to go back to work? Yes No Who is the doctor who released you back to  
work? \_\_\_\_\_ Have you returned to work? Yes No

Are you working now? Yes No Are you with the same employer? Yes No

If you are not with the same employer, who do you work for now? \_\_\_\_\_

Were you fired after you were released to return to work? Yes No

If yes, what was the reason given by your employer? \_\_\_\_\_  
\_\_\_\_\_

**BENEFITS**

Please list all benefits that you have received following your injury; please list ALL that apply:

TYPE	AMOUNT/WEEK	PAYMENT START/FINISH DATE
Temporary Disability		
State Disability		
Payroll Continuation		
Social Security: type: _____		
Unemployment		
Private Long or Short-Term disability		
Veteran's Benefits		
Settlement from Another claim		

**PRIOR INJURIES, CLAIMS, CONDITIONS**

List **prior** workers' compensation claims:

#1 Body parts \_\_\_\_\_

Date of injury(ies) \_\_\_\_\_ Employer: \_\_\_\_\_

Settlement? (circle one:)  Compromise and Release  Stipulations with future medical  I don't know

Treating physician for this claim: \_\_\_\_\_

Insurance carrier: \_\_\_\_\_ Claim # \_\_\_\_\_

#2 Body parts \_\_\_\_\_

Date of injury(ies) \_\_\_\_\_ Employer: \_\_\_\_\_

Settlement? (circle one:)  Compromise and Release  Stipulations with future medical  I don't know

Treating physician for this claim: \_\_\_\_\_

Insurance carrier: \_\_\_\_\_ Claim # \_\_\_\_\_

**Please use the back of this page if necessary.**

How was your health prior to this injury?    Excellent    Good    Fair    Poor

Before your work-related injury, have you been diagnosed with any of the following?

- High blood pressure    Yes No
- Hypertension    Yes No
- Diabetes    Yes No
- Heart problems    Yes No
- Lung problems    Yes No
- Hearing problems    Yes No
- Hip/knee problems    Yes No
- Back/neck problems    Yes No
- Hand/wrist problems    Yes No
- Arm/shoulder problems    Yes No
- Multiple sclerosis    Yes No
- Rheumatoid arthritis    Yes No
- Fibromyalgia    Yes No

If the current injury is stress-related, have you received treatment before this date of injury for any psychiatric or stress-related problems?    Yes    No    Explain: \_\_\_\_\_

Have you ever had chiropractic treatment?    Yes    No    If yes, when, and for what condition? \_\_\_\_\_

\_\_\_\_\_ Name of chiropractor: \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

**OTHER CLAIMS THAT ARE NOT RELATED TO WORK**

Have you ever been in a motor vehicle accident?    Yes    No    When? \_\_\_\_\_ Were you injured?    Yes    No

If yes, what body parts were injured? \_\_\_\_\_

Did you receive treatment?    Yes    No    Where? \_\_\_\_\_

Was there a settlement? \_\_\_\_\_ Describe: \_\_\_\_\_

Have you ever been involved in a personal injury claim?    Yes    No    When? \_\_\_\_\_

Explain: \_\_\_\_\_

Did you receive treatment? \_\_\_\_\_ Where? \_\_\_\_\_

Was there a settlement? \_\_\_\_\_ Describe: \_\_\_\_\_



VOCATIONAL REHABILITATION

Have you received information regarding your rights to vocational rehabilitation? Yes No

Are you receiving vocational rehabilitation benefits or services? Yes No

If yes, when did services or benefits start? \_\_\_\_\_ Did they end? Yes No

Who is your vocational counselor? Name: \_\_\_\_\_ Company \_\_\_\_\_

Are you in any school or training program at this time? Yes No

If yes, explain: \_\_\_\_\_

When are vocational services or training due to end? \_\_\_\_\_

Have you requested an interruption? Yes No

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**I swear that the above information is complete, true, and correct to the best of my knowledge.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name, printed

\_\_\_\_\_  
Date

If you needed assistance with filling out this form, what is the name of the person who helped you:

\_\_\_\_\_  
Relationship: friend spouse relative